



Napa High School Instrumental Music

BTNGO!

SUPPORTING THE BINGO FUNDRAISER

There would be no instrumental music at Napa High School without Bingo!!

Student Positions

Student Worker - Shift Begins 3:30 pm - End of Games and Clean up

Students are responsible for making coffee. Students will set up and maintain the cleanliness and supplies of two coffee and water stations. They also sell assorted candy and sodas.

As a service to the players, the students load a rolling cart with candy and sodas and regularly walk the rooms offering products to players to purchase so they do not have to leave their personal items and come to the students.

All students will help the adults clean up the Bingo Hall at the end of play.

Adult Positions (18 years and older)

Adults will start as a Flash Worker first. It is best to have experienced working bingo a few times to gain an understanding of the game before you move to a different position. The different positions include:

Flash Worker - Shift begins 3:30 pm - End of Flash Games

Flash sales...think California Lottery "Scratchers". Most games are \$1.00 per ticket. Evenings start with you working behind the counter selling tickets to a line of early arriving players. Then, as they move to their seats, we move onto the floor, walking around the tables selling tickets from trays. Most of our sales income comes from the sale of Flash and they are a critical part of our total bingo sales.

Front Desk - Shift begins 3:30 pm - End of Games and Clean up

This position does not require as much walking as a Flash Worker but it does require a certain amount of bookkeeping skills. You will prepare the bingo game payout envelopes and sell the paper "Packs" to the players that they use to play the games and once the selling is done, you will work on the evening worksheet, prepare paper "Packs" for the following week, count the cash and prepare the bank deposit sheets. Front Desk also helps with raffles, payouts, & Drum Major / Conductor.

Caller - Shift begins 3:30 pm - End of Games and Clean up

This position works “On the Floor & at the Caller’s Station,” you will carry a microphone to verify and payout bingo and flash winners after each game. You will monitor student and adult workers as they are on the floor, assuring things are working smoothly. You will also take turns Calling the different Bingo games. You will also learn the set up of the games and help to sell the buy-in packets. The Caller will have a Caller Sheet and help with keeping the crew on task with drawings and specials.

Payouts / Specials - Shift begins 3:30 pm - End of Games and Clean up

This position carries a microphone to verify the winners at the end of each game and completes the payout. You will also sell Special game paper from behind the counter.

Flash Manager - Shift begins 3:00 pm - Close of Flash Games

This position determines the flow of the games to open and sell, oversees the Flash Workers and does require a certain amount of bookkeeping skills as there is a balance sheet and deposits of income cash to be made to the Front Desk. They also make sure everyone has their meal break and does an inventory of the Flash games. This person works with the General Manager to assure that the night runs smoothly.

General Manager - Shift begins 2:00 pm - End of Games and Clean up

This position is responsible for the flow of the games, any sticky situations that might come up and has the final call on any issues that come up with the game or the players during the night. They also pick up the cash from the bank and do the night drop of the deposit at the end of the night with the security guard. They also fill in as needed for any position that isn’t covered for the night. This person must be able to communicate effectively and positively with workers and players.

Training Positions - Shift begins 3:30 pm - End of Games and Clean up

Adults who are interested in a different position will be trained to learn the duties of that position by working side by side with an experienced worker.

All Bingo workers must be able to pick up the rules/games & flow of bingo quickly and must be able to communicate effectively and positively with workers and players.

Basic Guidelines & Rules

- Wear comfortable shoes and dress appropriately, wear an Instrumental Music shirt if you own one and bring a sweater or jacket, it can get cool with the AC on.
- One soda and candy or bag of chips is complimentary.
- Adults, please keep cell phone use to a minimum. Students are not to have electronics out.
- No one is allowed in the working stations for adults and students except scheduled workers for the night.

- Noise & loud conversations from the front counter or student area must be kept to a minimum. Anything over a soft voice is distracting to the players during a game and they will not hesitate to complain about it.

We like to have FUN while we're working Bingo! We joke around and laugh with the players and one another but we always have to remember the players are there to play bingo, which takes concentration. For 95% of the evening, anything over a soft voice is distracting to the players and they will not hesitate to complain.

Supporting our Instrumental Music Program

Bingo supports instruments, equipment, uniforms, transportation, competition fees, tour expenses, substitute teachers, specialist teachers, coaches, administrative support, office supplies, and more. Please come to a Booster Meeting and hear about the budget, wow, it's crazy how much is not paid for by the school district anymore. We review this budget EVERY Meeting!

Please think about it....please help. We are coming up on our 38th anniversary with the Bingo Program. Please help us keep it going for another 38 years for all our kids, future students, and potentially our grandchildren so they can enjoy the art of Music and the family of the music department.

Please contact the [Bingo Scheduler](#) to pick a Saturday you would like to work to have a great experience or if you have any questions.

Thank you,

Bingo Scheduler: Heather Watson-Troedson

bingo.scheduler@napahighband.org or 707-812-5592

Bingo Director, Denise Parks

bingo@napahighband.org

Boosters

boosters@napahighband.org

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